

Free  
Program

The Word Full Gospel Baptist Church Presents

# ELEVATE SUMMER ENRICHMENT



Parent Meeting

12:30-1:00 pm

# Elevate

- Elevate is a 7-week summer enrichment program aimed at supporting children in literacy, mathematics, and social-emotional development.

## **ELEVATE**

- **E**ffectively
- **L**eading by
- **E**mpowering with
- **V**alue
- **A**s we
- **T**rain and
- **E**ducate

# Elevate Core Values & Goals

## Core Values

1. **Be Transparent**: Open, honest communication as we increase accountability and collaboration
2. **Be a Team Player**: Maximizing everyone's potential and working together to achieve excellence
3. **Be Limitless**: Unlimited possibilities
4. **Be Right**: Doing what is right, even when it is difficult.

## Goals

1. Ensure that our students have the skills they will need to be successful in ELA and mathematics for the following school year
2. Complete summer reading and assignments
3. Interact with peers in a Christ-like manner.



# Elevate Staff Members

- Our staff consists of certified teachers and volunteer support staff who develop and facilitate the classroom instruction.
- Our staff go through general child development and specialty training, and have years of experience in educating children.
- Working as a team, our teachers and support staff provide a positive, structured learning environment while maintaining the enthusiasm necessary for these fast-paced and exciting classes.

## Expectations of Elevate Staff

- Be punctual
- Be prepared to teach
- Be fair
- Be consistent
- Inspire children
- Communicate with parent

# Elevate Policies & Guidelines

## Student Engagement

• **To ensure that students are engaged, leave the following items at home:**

- video games
- Ipods players
- toys
- cell phones
- blankets

**The following items are prohibited**

- animals
- weapons
- Drugs
- alcohol



# Elevate Policies & Guidelines

## **Authorization To Pick-Up Child**

- Only person(s) that you authorized in writing may pick up your child.
- Staff will question anyone who is unfamiliar to them and check for authorization.
- If someone else is picking up your child, please notify us.

## **Absent Child**

- Please notify us at least one day in advance.
- After the 3<sup>rd</sup> time of not being notified of your child's absence, your child will not participate in any field trips or extracurricular activities.

# Injured Child



## Minor Injuries

- Staff members will administer first aid and complete a minor accident report to give to you when you pick up your child.

## Possible Steps for Major Injuries

- Contact parent and give you the opportunity to take your child to a physician.
- Call numbers listed on your emergency information form.
- If we cannot contact you, and your child needs immediate medical attention, an ambulance or paramedic may be called.

# Special Needs

- Elevate leaders can help facilitate successful learning experiences for children with mild and moderate disabilities.
- Our program is not designed for students who need significant assistance, personal care, or constant one-to-one support, or have great difficulties managing their behavior in group settings.





# Elevate Philosophy of Discipline

- Positive discipline is a form of love and builds self-esteem.
- Discipline ensures that the learning environment is safe and positive.
- Minor discipline problems will be handled at the program site. If the behavior persists, we will contact the parent to discuss the misbehavior.
- Possible Techniques: redirection, time-out, offering of limited choices, positive reinforcement, etc
- If a student's behavior is disruptive to the learning environment or harmful to themselves or others, parents will be notified and will need to pick up their child within 30 minutes of the call.

# Elevate Expectations & Discipline Ladder

## Expectation of Students

- Be ready to learn and participate
- Follow directions the first time given
- Respect all staff members and students
- Keep hands, feet, and other body parts to yourself

## Steps in the Discipline Ladder

1. Warning (2)
2. Written & Electronic Documentation
3. Parent Meeting
4. Meeting with Pastor Stewart
5. Out of Program

## Misconduct Under Major Discipline Ladder

- Disrespect
- Noncompliance
- Fighting
- Cursing

# Expectations & Consequences of Misconduct

## Expectation of Parents

- Please read calendar, newsletter, and other important information that is given to you
- Keep us informed about changes happening in your child's life that might affect his/her behavior
- Let us keep you informed of your child's academic or behavioral progress.
- Approach staff respectfully with any concerns.
- Please be on time for arrival and pick-ups.
- Help us praise your child for a job well done.

## Improper Behavior By Parent to Staff

Any abrasive behavior or harassment by a parent displayed toward any staff member may result in ***suspension*** or ***cancellation*** of care.

If you are dissatisfied, please speak with the program director.

# Photograph/Video

- Photos are taken on a regular basis and are used only as promotional material for the Elevate Enrichment Program and the Word Full Gospel Church.
- At no time will a child's name be used in the promotional material.